

## **APPLICATION FOR ROYAL OAK AUXILIARY POLICE**

To qualify for membership in the Royal Oak Auxiliary Police you must be a U.S. Citizen and either live or work in the City of Royal Oak. You must have a high school diploma or the equivalent (G.E.D.), must be 21 years of age, must be able to perform the duties of the position, and must have a good driving record and no arrest/convictions on your record.

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone No. \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Date of Birth (if under 21) \_\_\_\_\_

Driver's License No. \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Have you ever been convicted of a crime or misdemeanor? \_\_\_\_\_ If "yes", please explain on back of application.  
(Yes or No)

Have you ever been a member of another police reserve or auxiliary? \_\_\_\_\_

Where? \_\_\_\_\_ Police training? \_\_\_\_\_

Type of training \_\_\_\_\_

Place of Employment \_\_\_\_\_

Address \_\_\_\_\_ Phone No. \_\_\_\_\_

In the event of an emergency I \_\_\_\_\_ (Can or Cannot) be contacted at my place of employment.

Are you a member of the Michigan National Guard, United States Armed Forces Reserve, or any organization subject to emergency call? \_\_\_\_\_

Do you have any four wheel drive equipment that could be used in an emergency? \_\_\_\_\_

Describe \_\_\_\_\_

Do you have any other training or expertise you feel would benefit the Royal Oak Auxiliary Police?

Describe \_\_\_\_\_

As an applicant to the Auxiliary Police, I understand the following:

1. I will be expected to participate in assisting the regular police when called upon to do so on a regular basis.
2. I will not be allowed to carry any type of weapon or gun while working as an Auxiliary.

3. I will not use my badge or identification card unless I am on duty and working in conjunction with the regular police force.
4. I will have to appear in court as a complainant if I sign a complaint against a person or persons and a warrant is issued. Also, in the event I am subpoenaed as a witness, I will have to appear in court to give testimony to the facts I observed concerning the case in question.
5. I will be fingerprinted for a criminal check and a driving record check will be made before I am accepted as a member of the Auxiliaries.
6. I understand that it is my responsibility to make the City of Royal Oak aware of any changes in my physical or mental condition, which might affect or be affected by my performance as an Auxiliary Officer. Failure to do so will exempt the City from any liability concerning the unreported condition.
7. I understand that my acceptance and participation as a member of the Royal Oak Auxiliary Police unit is strictly as a volunteer, and is not in any way to be construed as a contract of employment.
8. I understand that any misrepresentation on this application is grounds for immediate termination and possible criminal prosecution.
9. I understand that upon leaving the Royal Oak Auxiliary Police unit, whether by directive of the unit or by my own choosing, I will return within ten (10) calendar days all equipment issued me by the City plus any Auxiliary Police badges I may have purchased at my own expense. All such equipment and badges are understood to be the sole property of the City of Royal Oak regardless of the original purchaser. I further understand that failure to return all equipment as stated may result in legal action against me by the City of Royal Oak.

Date \_\_\_\_\_

Signature \_\_\_\_\_

Comments:

**INSTRUCTIONS TO APPLICANT**

**FOR**

**ROYAL OAK AUXILIARY POLICE**

Complete this application and either mail it to:

Royal Oak Police Auxiliary Coordinator  
450 E. Eleven Mile Rd.  
Royal Oak, MI 48067

or deliver it to the Royal Oak Police Department, 450 E. Eleven Mile Rd, Royal Oak, and drop it off at the front desk for the Auxiliary Coordinator.

After we have received clearance on your driving record and your fingerprint check, you will be mailed a written notice/invitation to attend an Auxiliary Police meeting, after which you will be interviewed by the Coordinators and the Auxiliary Police Steering Committee.

When final clearance is made and your acceptance into the program is confirmed, you will be notified to report to the Auxiliary Coordinator, Royal Oak Police Department for uniform assignment.

This process usually takes from 4 to 6 weeks depending on how fast your record checks are returned from Lansing.

Thank you for your interest in the Auxiliary Police.

Hope to see you soon.