



Applications for a Brownfield Redevelopment Plan may also be filed using the city's BS&A on-line portal at the following link:

https://bsaonline.com/Account/LogOn?ReturnUrl=%2fCD_PzeProcessApplication%2fApplyForPzeProcess&uid=1652

Application for Brownfield Redevelopment Plan						
Property Address & Parcel I.D. Number(s)	Property or Street Address					
	Parcel I.D. Number(s)					
Legal Description <i>(Attach separate copy if necessary)</i>						
Current Use of Site						
Proposed Use of Site						
Environmental Conditions of Site						
Requested Assistance	Tax Increment Funds to assist with Clean-up Costs?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Applying to MEDC for Single Business Tax Credit?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Applying to EGLE for School Tax Capture?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Applicant <i>(Primary Contact)</i>	Name:					
	Firm:					
	Address:					
	City:		State:		Zip:	
	Phone:		Fax:			
	E-mail:					

Property Owner <input type="checkbox"/> Same as Applicant	Name:					
	Firm:					
	Address:					
	City:		State:		Zip:	
	Phone:		Fax:			
	E-mail:					

Signature

X _____
Signature of Applicant

STATE OF MICHIGAN,
 COUNTY OF OAKLAND ss:

On this _____ day of _____, A.D., 20____,
 before me personally appeared the above named person, who being dully
 sworn, says that he/she has read the foregoing application, by him/her signed
 and knows the contents thereof, and that the same is true of his/her own
 knowledge, except as to the matters therein stated to be upon information and
 belief, and as to those matters, he/she believes it to be true.

X _____
Notary Public of Oakland County, Michigan

My Commission Expires: _____

Checklist

1. Completed application form.
2. Payment of non-refundable fee.
3. Legal description of proposed redevelopment site.
4. Map identifying subject area and vicinity.
5. Draft of proposed "Brownfield Plan."
6. Draft of proposed "Work Plan" (if applicable).

Non-Refundable Fee

\$ 500

Placement on Agenda:

The non-refundable application fee should be paid to "City of Royal Oak" at the Treasurer's Office on the first floor of City Hall or by mail to 203 South Troy Street, Royal Oak, Michigan 48067.

After all required information has been provided and reviewed by necessary staff, including the Community Development Department (Planning, Building, and Engineering Divisions), Public Services Department, Police Department and/or Fire Department, the application will be scheduled for the next available Brownfield Redevelopment Authority agenda.

The applicant or a representative must be present at all meeting(s).

Treasurer's Office (Staff Use Only):

This application is valid when signed by the cashier at the Treasurer's Office confirming payment of fee.

Application Account Number: 101.000.62902

Receipt Number:

Taxes & Water Bills:

Paid

Not Paid in Full

Amount Owed: \$ _____

Cashier's Signature: