

A Regular Meeting of the civil service board was held Wednesday November 10, 2021, at 8:30 a.m. via teleconference on Zoom. The meeting was called to order at 8:40 a.m. by chairperson Saunders.

ROLL CALL	PRESENT	ABSENT
Chairperson	Saunders	Giles
	Petroskey	
Quinn		
Spinella		

Also present were Human Resources Assistant Marlisa Limas, and Human Resources Director Dennis Van de laar.

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APPROVAL OF THE NOVEMBER 10, 2021 AGENDA

Moved by Mr. Quinn
Seconded by Mr. Petroskey

Be it resolved the civil service board hereby approves the agenda for the November 10, 2021, civil service meeting as presented.

ROLL CALL VOTE:

AYES: Mr. Saunders, Mr. Quinn, Mr. Petroskey, Mr. Spinella

NAYS: None

Adopted unanimously

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ANNOUNCEMENTS

Human Resources Director Van de laar announced that Ms. Limas from the Human Resources department will be taking over the civil service board meetings.

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PUBLIC COMMENT

There was no public comment.

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APPROVAL OF MEETING MINUTES

Moved by Mr. Petroskey
Seconded by Mr. Spinella

Be it resolved the minutes of September 22, 2021, are hereby approved as submitted.

ROLL CALL VOTE:

AYES: Mr. Saunders, Mr. Petroskey, Mr. Quinn, Mr. Spinella

NAYS: None

Adopted unanimously

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**UNFINISHED BUSINESS
APPROVAL OF REVISED ELIGIBILITY LISTS**

Mr. Van de laar stated that there were some mistakes noticed in the four eligibility lists that were approved at the September 22, 2021 civil service meeting. He presented the four revised lists for approval.

APPROVAL OF REVISED PROMOTIONAL LIST SEWER SUPERVISOR

Moved by Mr. Petroskey
Seconded by Mr. Quinn

Be it resolved that the civil service board approves the revised promotional list for sewer supervisor as presented.

ROLL CALL VOTE:

AYES: Mr. Saunders, Mr. Quinn, Mr. Petroskey, Mr. Spinella

NAYS: None

Adopted unanimously

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**APPROVAL OF REVISED PROMOTIONAL LIST PARKS AND FORESTRY
SUPERVISOR**

Moved by Mr. Petroskey
Seconded by Mr. Quinn

Be it resolved that the civil service board approves the revised promotional list for parks and forestry supervisor.

ROLL CALL VOTE:

AYES: Mr. Saunders, Mr. Quinn, Mr. Petroskey, Mr. Spinella

NAYS: None

Adopted unanimously

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APPROVAL OF REVISED LIST WATER MAINTENANCE WORKER II

Moved by Mr. Petroskey
Seconded by Mr. Quinn

Be it resolved that the civil service board approves the revised list for water maintenance worker II.

ROLL CALL VOTE:

AYES: Mr. Saunders, Mr. Quinn, Mr. Petroskey, Mr. Spinella

NAYS: None

Adopted unanimously

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APPROVAL OF REVISED LIST BUILDING MAINTENANCE REPAIR WORKER

Moved by Mr. Petroskey
Seconded by Mr. Quinn

Be it resolved that the civil service board approves the revised list for building maintenance repair worker.

ROLL CALL VOTE:

AYES: Mr. Saunders, Mr. Quinn, Mr. Petroskey, Mr. Spinella

NAYS: None

Adopted unanimously

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NEW BUSINESS
APPROVAL OF MUNICIPAL CLERK III ELIGIBILITY LIST

Ms. Limas presented the municipal clerk III eligibility list to the civil service board.

Moved by Mr. Quinn
Seconded by Mr. Petroskey

BE IT RESOLVED that the Civil Service Board approves the municipal clerk III eligibility list as presented.

ROLL CALL VOTE:

AYES: Mr. Saunders, Mr. Quinn, Mr. Petroskey, Mr. Spinella

NAYS: None

Adopted unanimously

Upon Motion of Mr. Petroskey and Seconded by Mr. Quinn the meeting was adjourned at 8:52 a.m.

Melanie Halas, City Clerk /db

DRAFT