Regular Monthly Meeting
Royal Oak Public Library Board of Trustees
Minutes of January 24, 2006

Trustees present: Dickinson, Burden, Hollyer, Koelsch, Makarewicz, Palmer, Schell and Wallace. Also present: Director Carol Windorf and employee Mary Karshner. Absent and excused: Halstead.

1. President Dickinson called the meeting to order at 7:07 p.m. at the Senior Center.

2. Announcements – None.

3. Public Comment – None.

4. Election of Officers – Nominations for President and Vice President were closed after an opportunity for nominations from the floor.
MOTION by Wallace, supported by Schell, to elect Vicki Dickinson as President and Nancy Hollyer as Vice President by acclamation. Carried.
The Nominating Committee submitted a nomination for Dave Palmer for Secretary; Schell nominated Joan Koelsch for Secretary. A secret ballot elected Dave Palmer as Secretary.

5. Agenda was approved as presented.

6. Minutes of the regular meeting of November 27, 2005 were amended with two corrections:
9.a. Vacant librarian position – Newly elected city commissioner Gary Lelito and Commissioners Capello and Drinkwine supports~~s~~
9.b. Dedication language : Renovated Library Dedicated February 2006
Recognizing the generosity of the people of Royal Oak
who ~~voted for~~ approved a library millage on November 4, 2003
Director will contact TMP to see if this change in the dedication language is still possible.

7. Financial Reports
a. Revenues reports for November and December 2005 were accepted, with a question about the $821.16 magazine subscription amount (a refund on overpayment.)
b. Financial statement for November was not available because Finance has not yet closed that month. Director shared information about questions asked earlier. Treasurer has not yet set up receivables, which is the reason that the Balance sheet is incorrect; Deputy Finance Director will notify the Treasurer that this needs to be done. High charges for water in spring 2005 are not an error but probably the result of a leaking urinal in the public restroom (to be repaired.) Higher than usual (and budgeted) costs in employee benefits is because two long-term, full-time employees retired in the same fiscal year.

8. Library Director's Report – Trustees asked whether there are any promotions pending in the library, and Director replied that one librarian is due to have her status changed from I to II because she has obtained the requisite experience, which is the only requirement – there is no exam and her duties will not change. Trustees asked that Board minutes be posted on the library website as soon as possible, with a note that they are not yet approved.

9. Committee Reports
a. Library Oversight Committee – No report.
b. Acorn Foundation – No report.
c. Fundraising/Recognition Committee – Preview Party is ready for January 25, 2006. About 130 people have sent checks for reservations. Makarewicz announced his interest in organizing a golf outing fundraiser and perhaps sponsoring a fundraiser associated with the Dream Cruise. Director suggested a Murder in the Library event next winter. All these ideas were well-received and will be explored.
d. Friends – Net worth is $48,620. Ebay sales continue. Membership is at 367.
e. Committee on Internet Access Policy –
MOTION by Wallace, supported by Schell, to send this back to the Internet Access Policy committee to propose something for the February meeting. Carried.

10. Unfinished Business
a. Vacant librarian position – Nothing new.

11. New Business
a. Meeting Room Policy – Postponed until February 2006.
b. Appoint Budget Committee -- Postponed until February 2006.

12. Meeting adjourned at 9:00 p.m.